

NOTICE OF REGULAR MEETING

CITY COUNCIL

DATE	TIME	PLACE
JANUARY 19, 2016	Immediately following Municipal Authority Meeting	COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the Audience
4. Consent Agenda
 - a. Minutes Approval
 1. City Council - Regular Meeting - Jan 5, 2016 6:30 PM
 2. City Council - Emergency Meeting - December 27, 2015
 3. City Council - Emergency Meeting - December 28, 2015
 - b. Receive and Acknowledge Receipt of Claims List
 - c. Acknowledge Monthly Reports as Follows:
 - Swimming Pool - November 2015
5. Receive Report Regarding a Recent Emergency Purchase Engaging Shoestrings Enterprises, LLC of Olustee, OK for Water Line and Street Repairs Associated with the Recent Water Leak on Broadway (Hwy 62) at Spurgeon Street.
6. Consider, Discuss and Possible Vote to Inquire into the Human Resource Department and Investigate Municipal Affairs as Authorized by Article II, Council Powers, Section 7 (E) of the City's Charter, And/Or Any Other Appropriate Action.
7. Consider, Discuss and Possible Vote to Authorize the Mayor to Appoint a Sub-Committee or Committees from the City Council to Conduct the Inquiry into the Human Resources Department and to Authorize the Sub-Committee(S) to Retain Outside Consultants, as Appropriate, And/Or Any Other Appropriate Action.
8. Vote to go into Executive Session

EXECUTIVE SESSION ITEM (S):

9. Consider, Discuss and Vote to Discuss in Executive Session a Negotiation Update Between the City of Altus and the FOP, Lodge #120, and in Open Session Vote to Approve Execution by the Mayor of the Collective Bargaining Agreement (CBA) Between the City of Altus and the FOP, Lodge #120 for Fiscal Year 2015-2016, as Authorized by Section 307 (B)(2) of 25 O.S.A.
10. Consider in open session any motions and votes relating to the executive session item(s).
11. Review, discuss and possible action on other new business, if any, which has arisen since the posting of the agenda and which could not have been reasonably foreseen prior to posting of the agenda. (25 O.S.A. Section 3 -111 (9))
12. Mayor's Appointments
13. City Manager's comments and reports (discussion only)
14. City Council's member's comments and reports
15. Mayor's comments and reports
16. Adjourn

Next Resolution No. 2016-3

Next Ordinance No. 2016-1

The City of Altus encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the Mayor's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if signing is not the necessary accommodation. Call 481-2202 to make the necessary arrangements. We will accommodate you anytime and in every way possible. Just call and let us know your needs.

To be completed by person filing notice:

NAME: Debbie Davis
TITLE: City Clerk
ADDRESS: 509 S. Main
Altus, OK 73521
PHONE: (580) 481-2216

Filed in the office of the City Clerk/Treasurer at _____ a.m./p.m. on _____.

Signed: _____
Clerk/Deputy Clerk

**ALTUS CITY COUNCIL MEETING
MINUTES
JANUARY 5, 2016**

1. CALL TO ORDER

The City Council of Altus, Jackson County met in regular session Tuesday, January 5, 2016 at 7:25 p.m. in the City Council Chambers of City Hall. Notice of the agenda was duly filed and posted in the office of the City Clerk, December 31, 2015 at 4:59 p.m.

Mayor Smiley called the meeting to order at 7:25 p.m.

2. ROLL CALL

Members Present: Chris Riffle, Kevin McAuliffe, Jon Kidwell, Perry Shelton, Dwayne Martin, Doyle Jencks, Jason Winters, Rick Henry, Jack Smiley

Absent: None

Others Present: David Fuqua, Jan Neufeld, Catherine Coke, Debbie Davis, Jonny Barron, Donita Beers, Linda Walker, Sharon Sutton, Ken Pike, Jerry Gibson, Tim Murphy, Dennis & Angie Murphy, Barbara Burleson, Lloyd Colston, Phillip Beauchamp, Kyle Davis, Freddy Perez, Mike Villareal, Kyle Jameson, Daniel Adams, Kevin Jones, Officer Billy Fowler, Henry Hartsell, Lorin Winters and other public.

3. COMMENTS FROM THE AUDIENCE

None

4. CONSENT AGENDA

**A. APPROVE MINUTES FOR ALTUS CITY COUNCIL MEETING ON
JANUARY 5, 2016**

B. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jon Kidwell, Councilman
SECONDER:	Jason Winters, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

**C. APPROVE MIINUTES FOR EMERGENCY MEETING ON JANUARY 3,
2016.**

Minutes Acceptance: Minutes of Jan 5, 2016 6:30 PM (Minutes Approval)

- 5. CONSIDER DISCUSS AND VOTE TO RESCIND THE DISASTER EMERGENCY PROCLAMATION OF DECEMBER 27, 2015. AND/OR TAKE ANY OTHER APPROPRIATE ACTIONS.**

No Action

- 6. CONSIDER DISCUSS AND VOTE TO USE FUNDS FROM THE EMERGENCY FUND TO PURCHASE A GENERATOR FOR AN AMOUNT NOT TO EXCEED \$150,000.00 AND/OR TAKE ANY OTHER APPROPRIATE ACTIONS.**

The motion made was to go out for bids to include a 'turn key' process.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Smiley, Mayor
SECONDER:	Perry Shelton, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

- 7. CONSIDER, DISCUSS AND VOTE TO APPROVE A CONTRACT BETWEEN THE ALTUS MUNICIPAL AUTHORITY, THE CITY OF ALTUS, AND HCCCO, LLC, OF TULSA, OKLAHOMA, FOR THE WATER TREATMENT PLANT IMPROVEMENTS PHASE II, ALTUS BID NO. 18030, OR TAKE ANY OTHER APPROPRIATE ACTION.**

This item presented by Catherine Coke, City Attorney

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Henry, Councilman
SECONDER:	Chris Riffle, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

- 8. CONSIDER, DISCUSS AND VOTE TO APPROVE RESOLUTION NO. 2016-01 APPOINTING BILLY PERKINS, GENERAL MANAGER FOR HCCCO, LLC, OF TULSA, OKLAHOMA AS PURCHASING AGENT FOR THE WATER TREATMENT PLANT IMPROVEMENTS, PHASE II, ALTUS BID NO. 18030 PROJECT, OR TAKE ANY OTHER APPROPRIATE ACTION.**

This item presented by Catherine Coke, City Attorney

Resolution Number 2016-01 was approved, appointing Billy Perkins, Gen. Mgr. for HCCCo,LLC as Purchasing Agent for the Water Treatment Plant Improvements, Phase II.

Minutes Acceptance: Minutes of Jan 5, 2016 6:30 PM (Minutes Approval)

RESULT: APPROVED [UNANIMOUS]
MOVER: Doyle Jencks, Council Member
SECONDER: Kevin McAuliffe, Councilman
AYES: Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

9. CONSIDER, DISCUSS AND VOTE TO APPROVE CHANGE ORDER #1 FOR AIP PROJECT 3-40-0002-014-2015 TO “INSTALL PERIMETER FENCING AND GATES – PHASE II” REDUCING THE FINAL CONTRACT AMOUNT BETWEEN THE CITY OF ALTUS AND QUALITY FENCE COMPANY, INC. IN THE AMOUNT OF \$7,700.37.

This item presented by Daniel Adams, Airport Director

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Henry, Councilman
SECONDER: Chris Riffle, Councilman
AYES: Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

10. CONSIDER, DISCUSS AND VOTE TO APPROVE RESOLUTION NO. 2016-02 ENCOURAGING CONGRESS TO CONTINUE THE TAX-EXEMPT STATUS OF ALL MUNICIPAL BONDS, AUTHORIZE EXECUTION AND FORWARDING TO MESO FOR DISTRIBUTION TO MEMBERS OF THE OKLAHOMA CONGRESSIONAL DELEGATION.

This item presented by Catherine Coke, City Attorney

Resolution Number 2016-02 was approved, encouraging Congress to continue the Tax-Exempt Status of All Municipal Bonds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Perry Shelton, Councilman
SECONDER: Doyle Jencks, Council Member
AYES: Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

11. VOTE TO GO INTO EXECUTIVE SESSION

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rick Henry, Councilman
SECONDER: Perry Shelton, Councilman
AYES: Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley
7:30 p.m.

EXECUTIVE SESSION ITEMS:

Minutes Acceptance: Minutes of Jan 5, 2016 6:30 PM (Minutes Approval)

- 12. DISCUSS IN EXECUTIVE SESSION THE APPRAISAL OF REAL PROPERTY, THE VALUE OF LEASED GROUNDWATER, PARAGRAPHS 3.2, 5.1 OF THE 2015 ROUND TIMBER GROUNDWATER LEASE AGREEMENT BETWEEN LEONARD KEITH SPEARS AND SHERRY K. SPEARS AND THE CITY AND PARAGRAPHS 2.1 - 2.3 OF EXHIBIT B TO SAID GROUNDWATER LEASE, AND IN OPEN SESSION, VOTE TO TAKE ANY APPROPRIATE ACTION, AS SPECIFICALLY AUTHORIZED BY SECTION 307 (B)(3) TITLE 25 O.S.A.**

Information Only

- 13. CONSIDER ANY MOTIONS AND VOTES RELATING TO THE EXECUTIVE SESSION ITEM(S).**

None

Out of Executive Session at 7:56 p.m.

- 14. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF THE AGENDA. (25 O.S.A. SECTION 3 -111 (9))**

None

15. MAYOR'S APPOINTMENTS

Mayor Smiley appointed Councilmen Perry Shelton and Chris Riffle, Animal Control , Assistant City Manager, Matt Wojnowski, and Brenda Mahan to the Animal Welfare Committee. ????

16. ADJOURN

8:00 P.M.

Chairman, Jack Smiley

Debbie Davis/Secretary/Treasurer

Minutes Acceptance: Minutes of Jan 5, 2016 6:30 PM (Minutes Approval)

**EMERGENCY MEETING
ALTUS CITY COUNCIL
MINUTES
DECEMBER 27, 2015**

1. CALL TO ORDER

The City Council met in an Emergency Session, Sunday, December 27, 2015 at 3:00 p.m. in the North Main Fire Station. Notification of the meeting was sent out through text by Lloyd Colston, Emergency Services Director.

Jason Winters led the group in prayer.

Those attending signed in at the Emergency meeting.

2. ROLL CALL:

Members Present: Doyle Jencks, Rick Henry, Kevin McAuliffe, Jason Winters, Dwayne Martin, Jon Kidwell, Jack Smiley, Perry Shelton

Absent: Chris Riffle

Others Present: David Fuqua, Lloyd Colston, Debbie Davis, Janice Berryhill, Gene Leister, Chad Osborne and others.

Mayor Smiley stated that the reason for the meeting was the ice storm. He stated that it had been verified that Altus had lost all feeds (electricity) coming into the City, same as 2010.

He stated that Catherine Coke, City Attorney, was in Florida but State Statute 25; Section 312 states that minutes from the meeting must be taken. (recorded). He further stated that an Emergency could be declared under part 304 which states "any meeting called for dealing with an Emergency situation involving injury to public property."

Mayor Smiley said that the next thing that needed to be done was to sign the Emergency Proclamation. (Authorize Expenditures to the City Manager.) .

Debbie Davis, City Clerk/Treasurer and David Fuqua, City Manager signed the Proclamation.

The Mayor asked that the Proclamation be read aloud so that all present would know who has what authority.

The Mayor said that by law the newspaper and radio station has to be notified of the meeting and asked Lloyd Colston to have someone do that.

Mayor Smiley thanked the other agencies for showing up; County, OHP, most of the City

Departments and others.

Mr. Fuqua briefed them on what was going on in the City with the ice storm and utilities.

Discussion continued.

Another meeting was scheduled for Monday, December 28, 2015 at 9:00 a.m. in the Council Chambers.

Meeting was adjourned at 4:00 p.m.

Jack Smiley, Mayor

Debbie Davis, Secretary/Treasurer

**EMERGENCY MEETING
ALTUS CITY COUNCIL
MINUTES
DECEMBER 28, 2015**

1. CALL TO ORDER

The City Council met in an Emergency Session, because of the current ice storm, Monday, December 28, 2015 at 9:00 a.m. in the Council Chambers, City Hall. Notification of the meeting was mention at the previous Emergency Meeting and sent out through text by Lloyd Colston, Emergency Services Director.

Mayor Smiley asked that Jason Winters lead the group in prayer.

The Pledge of Allegiance was given.

2. ROLL CALL:

Members Present: Chris Riffle, Doyle Jencks, Rick Henry, Kevin McAuliffe, Jon Kidwell, Jason Winters, Dwayne Martin, Perry Shelton, Jack Smiley

Absent: None

Others Present: David Fuqua, Lloyd Colston, Debbie Davis, OHP, Jackson County Memorial Hospital, Altus Air Force Base, Salvation Army, Tom Steed and others.

Mike Villareal, Acting Electrical Superintendent, gave an update on the outage and status of the electrical system.

Will Archer, representative from Tom Steed, gave an update on the situation with the pumping station.

Gene Young, Supervisor over the Waste Water plants gave an update.

Gene Leister, Supervisor of the Water Treatment Plant gave an update on his area.

Mayor Smiley thanked the Street Commissioner for having his crews out working the streets.

Chad Osborne, Street Commission, gave an update on the condition of the streets and gave information on what should be done with fallen trees.

Sanitation Superintendent, Kenny Combs stated that he had his drivers ready and people at the landfill. Generators will be serviced for the different City Departments.

Lloyd Colston, Emergency Services Director gave an updated report on Fire, Police, EMS.

Kyle Davis, Acting Fire Chief gave a brief report.

A report given from Police Department.

Altus Air Force Base gave an update on base housing and other areas of the base.

It was noted that DOT did a good job on the high ways keeping it clear and added that trucks will be in the area working and to watch out for the workers.

Salvation Army opened their soup kitchen after they received power.

Other agencies were given an opportunity to give an update.

Questions were answered during the discussion.

Mayor Smiley thanked Kyle Jameson for working behind the scene with the generators and other things.

Meeting was adjourned.

Jack Smiley, Mayor

Debbie Davis, Secretary/Treasurer

Item No. _____

Date: January 19, 2016

AGENDA ITEM COMMENTARY

ITEM TITLE: Receive and Acknowledge Receipt of Claims List

INITIATOR: Cindy Young, Purchasing Tech.

STAFF INFORMATION SOURCE: Cindy Young, Purchasing Tech.

STAFF RECOMMENDATION: Stated Council Action



City of

ALTUS

Altus, OKLAHOMA 73521 - (580) 477-1950

A PROUD HERITAGE

A PROMISING FUTURE TO SHARE!

MAYOR
JACK SMILEYCITY MANAGER
DAVID FUQUA

COUNCIL

Doyle Jencks
Rick Henry
Chris Riffle
Jason Winters
Perry Shelton
Kevin McAuliffe
Dwayne Martin
Jon Kidwell

January 12, 2016

To the Honorable Mayor and Members of the City Council
City of Altus, Oklahoma

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.

Dated this 12th day of January, 2016Linda Mutchler
Purchasing Agent

State of OklahomaCounty of JacksonOn this 12th day of January, 2016 before me personally appeared Linda Mutchler, to me known to be the person described in and who executed the foregoing instrument.
 My Commission Expires: 8-20-18


FUND: 01 - GENERAL FUND (01)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 00		CITY COUNCIL				
16-1700	01-16042	PETTY CASH-CITY CLERK	MISC SUPPLIES	12/2015	201512302726	72.41
DEPARTMENT TOTAL:						72.41
DEPARTMENT: 02		ADMINISTRATIVE SERVICES				
16-1704	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	12/2015	201601062753	796.56
16-1697	01-041406	CRAWFORD & ASSOCIATES, P.C.	CONSULTING SERVICES	12/2015	9481	3,980.00
16-1740	01-043183	OKLAHOMA PRESS SERVICE	OKLA. OPEN MEETING & OPEN	1/2016	201601062750	20.00
16-1738	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	1/2016	9757347901	40.01
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	105.38
16-1497	01-08190	HOLLIS PLUMBING, INC.	UNCLOG TOILET IN WOMENS	12/2015	9686	70.00
DEPARTMENT TOTAL:						5,011.95
DEPARTMENT: 03		ADMINISTRATION				
16-1741	01-01160	ALTUS CHAMBER OF COMMERCE,	MEMBERSHIP DUES	1/2016	72	426.00
16-1774	01-01315	ALTUS ROTARY CLUB	MEMBERSHIP DUES	1/2016	201601082778	252.00
16-1700	01-16042	PETTY CASH-CITY CLERK	MISC SUPPLIES	12/2015	201512302726	40.00
DEPARTMENT TOTAL:						718.00
DEPARTMENT: 04		LAW				
16-1739	01-042220	JACKSON CO. BAR ASSN.	MEMBERSHIP RENEWALS	1/2016	201601062751	75.00
16-1740	01-043183	OKLAHOMA PRESS SERVICE	OKLA. OPEN MEETING & OPEN	1/2016	201601062750	20.00
16-1737	01-045072	FRAILEY, CHAFFIN, CORDELL,	CONSEL TO PERSONNEL BOARD	1/2016	3	1,688.25
16-1700	01-16042	PETTY CASH-CITY CLERK	MISC SUPPLIES	12/2015	201512302726	45.49
16-1754	01-23080	WEST GROUP	LIBRARY PLAN CHARGES	1/2016	833077904	16.95
16-1736	01-28999	COKE, CATHERINE	FALL OAMA CONFERENCE	1/2016	201601062752	50.00
DEPARTMENT TOTAL:						1,895.69
DEPARTMENT: 07		POLICE-TRAFFIC DIVISION				
16-1419	01-03123	CHIEF SUPPLY CORP.	3P PATROL CAR SEAT	12/2015	424329	3,024.95
16-1690	01-044550	INTEGRIS EMPLOYEE HEALTH	2 EMPLOYMENT PHYSICALS	12/2015	2015-20216	950.00
16-1500	01-07035	GALL'S INC.	UNIFORMS	1/2016	004551644	167.54
16-1700	01-16042	PETTY CASH-CITY CLERK	MISC SUPPLIES	12/2015	201512302726	77.00
16-1198	01-23180	WILMES SUPERSTORE, INC.	DECALS FOR NEW VEHICLES	12/2015	39340	4,625.00
DEPARTMENT TOTAL:						8,844.49

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 01 - GENERAL FUND (01)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08 POLICE-DETECTIVE DIV						
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	166.51
16-1713	01-044731	COLBY EARLS	UNIFORM	1/2016	201601062748	83.69
16-1718	01-044733	JONATHAN ALMANZA	ALAMNZA CLOTHING	1/2016	201601062754	32.29
DEPARTMENT TOTAL:						282.49
DEPARTMENT: 09 POLICE ADMINISTRATION						
16-1751	01-01315	ALTUS ROTARY CLUB	ROTARY	1/2016	201601062755	273.00
16-1664	01-043559	JENSEN BEACH MARKETING INC.	JR STICKER BADGES	1/2016	2865901	339.16
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	212.81
16-1715	01-10091	JOE ELAM	CRITICAL INCIDENT COUNSEL	1/2016	3561	300.00
16-1700	01-16042	PETTY CASH-CITY CLERK	MISC SUPPLIES	12/2015	201512302726	3.81
DEPARTMENT TOTAL:						1,128.78
DEPARTMENT: 10 POLICE-ANIMAL CONTROL						
16-1704	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	12/2015	201601062753	248.65
16-1705	01-041825	CABLE ONE	INTERNET SERVICE	1/2016	201601062747	48.70
16-1748	01-042515	WESTERN PRAIRIE VET HOSP.	EUTHANASIA	1/2016	114965, 114998	192.00
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	32.41
DEPARTMENT TOTAL:						521.76
DEPARTMENT: 11 FIRE DEPARTMENT						
16-1704	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	12/2015	201601062753	413.32
16-1706	01-03274	CLINTON LAUNDRY & CLEANERS,	MONTHLY LAUNDRY	1/2016	201601062746	437.52
16-1554	01-041267	CASCO FIRE	PANTS	12/2015	163828	274.00
16-1709	01-043551	MOONLIGHT MAINTENANCE & SUP	CLEANING SUPPLIES	12/2015	7684	143.07
16-1738	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	1/2016	9757347901	160.04
16-1662	01-043892	WEBER DIESEL	DIPSTICK UNIT 44	12/2015	863460	93.27
16-1412	01-044550	INTEGRIS EMPLOYEE HEALTH	PHYSICAL	12/2015	2015-20205	475.00
16-1731	01-044592	ANDREW'S HEAT & AIR CONDITI	HEATING REPAIR	1/2016	1108	275.00
DEPARTMENT TOTAL:						2,271.22

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 01 - GENERAL FUND (01)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12 STREET DEPARTMENT						
16-1692	01-11070	TEMPLE L KIRBY	grader flat #140	12/2015	370327	45.00
16-1326	01-23180	WILMES SUPERSTORE, INC.	EMERGENCY LIGHTS	12/2015	39339	3,100.00
DEPARTMENT TOTAL:						3,145.00
DEPARTMENT: 14 CEMETERY						
16-1738	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	1/2016	9757347901	40.01
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	46.15
DEPARTMENT TOTAL:						86.16
DEPARTMENT: 15 BLDG MAINT						
16-1704	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	12/2015	201601062753	293.81
16-1724	01-044592	ANDREW'S HEAT & AIR CONDITI	HEATER MAINTENANCE	1/2016	1109	170.00
16-1749	01-044592	ANDREW'S HEAT & AIR CONDITIA	C AND HEAT MAINT.	1/2016	1110	190.00
16-1551	01-044979	D JONES MECHANICAL LLC	LIBRARY	12/2015	517	1,171.68
16-1442	01-13104	MAIN STREET ALTUS, INC.	CHRISTMAS LIGHTS FOR	1/2016	201601062759	1,921.48
DEPARTMENT TOTAL:						3,746.97
DEPARTMENT: 20 PLANNING DEPARTMENT						
16-1742	01-041723	OKLAHOMA CONSTRUCTION INDUS	LICENSE FEE	1/2016	201601062749	35.00
16-1738	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	1/2016	9757347901	160.04
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	158.07
16-1770	01-043976	OKLAHOMA UNIFORM BUILDING C	Sales taxes	1/2016	201601072767	192.00
DEPARTMENT TOTAL:						545.11
DEPARTMENT: 23 FLEET MAINTENANCE						
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	31.81
16-1663	01-15158	O'REILLY AUTOMOTIVE INC.	TOGGLE SWITCH & WIRE	12/2015	0322-153082	48.24
DEPARTMENT TOTAL:						80.05

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 01 - GENERAL FUND (01)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 24		RECREATION				
16-1704	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	12/2015	201601062753	877.21
16-1355	01-043454	ADVANTAGE OFFICE PRODUCTS,	OFFICE SUPPLY	11/2015	0242732-001	40.97
16-1722	01-044079	D & J CONCRETE	CONCRETE WORK	1/2016	547459	750.00
DEPARTMENT TOTAL:						1,668.18
DEPARTMENT: 27		EMERGENCY SERVICES				
16-1738	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	1/2016	9757347901	40.01
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	17.59
16-1755	01-08052	HARMON ELECTRIC ASSOC., INC	ELECTRIC SERVICE	1/2016	201601062758	71.13
16-1700	01-16042	PETTY CASH-CITY CLERK	MISC SUPPLIES	12/2015	201512302726	44.95
DEPARTMENT TOTAL:						173.68
DEPARTMENT: 29		INFORMATION SYSTEMS				
16-1612	01-041316	INTERSTATE ALL BATTERY CENT	Replacement battery APC	12/2015	1902099022351	269.00
16-1701	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	12/2015	9757347903	20.04
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	125.38
DEPARTMENT TOTAL:						414.42
DEPARTMENT: 32		POOL				
16-1704	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	12/2015	201601062753	1,222.46
DEPARTMENT TOTAL:						1,222.46
DEPARTMENT: 33		FINANCE DEPARTMENT				
16-1756	01-01315	ALTUS ROTARY CLUB	ROTARY DUES	1/2016	201601062757	273.00
16-1617	01-044073	COAST TO COAST, INC	Toner	12/2015	A1420722	79.99
16-1710	01-045038	NFP CORPORATE SERVICES (OK)	PLANSOURCE SOFTWARE	12/2015	236	427.00
DEPARTMENT TOTAL:						779.99
DEPARTMENT: 34		PERSONNEL DEPARTMENT				
16-1605	01-04333	DELL COMPUTER	Laptop	12/2015	XJW2FKJ89	1,223.67
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	40.01
16-1700	01-16042	PETTY CASH-CITY CLERK	MISC SUPPLIES	12/2015	201512302726	3.66
DEPARTMENT TOTAL:						1,267.34

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 01 - GENERAL FUND (01)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 38 CITY CLERK-TREASURER						
16-1740	01-043183	OKLAHOMA PRESS SERVICE	OKLA. OPEN MEETING & OPEN	1/2016	201601062750	20.00
DEPARTMENT TOTAL:						20.00
DEPARTMENT: 41 PUBLIC GOLF COURSE						
16-1705	01-041825	CABLE ONE	INTERNET SERVICE	1/2016	201601062747	83.76
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	46.15
16-1767	01-044345	JUSTICE GOLF CAR CO. INC.	O20 2013 CLUB CAR PREC.	1/2016	187131	1,330.00
16-1723	01-044592	ANDREW'S HEAT & AIR CONDITI	HEATER NOT WORKING	1/2016	1111	125.00
DEPARTMENT TOTAL:						1,584.91
FUND TOTAL:						35,481.06

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 04 - ASSURANCE FUND (04)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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DEPARTMENT: 02 ADMINISTRATIVE SERVICES

16-1728	01-045038	NFP CORPORATE SERVICES (OK)	PLANSOURCE PEPM FEE NOV	1/2016	IN00037510	488.00
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DEPARTMENT TOTAL: 488.00

FUND TOTAL: 488.00

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 10 - ALTUS RECREATION FUND

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 02 ADMINISTRATION						
16-1763	01-041824	THAT ALTUS BAND PARENTS A	CONCESSION COMMISSION 20%	1/2016	201601072764	735.30
16-1765	01-042881	JACKSON COUNTY EXTENSION HA	CONCESSION COMMISSION 20%	1/2016	201601072766	396.80
16-1764	01-044656	CLASS OF 2017	CONCESSION COMMISSION 20%	1/2016	201601072762	509.20
16-1773	01-044678	SWO BALLERS	CONCESSION COMMISSION 20%	1/2016	201601072768	688.68
16-1762	01-044991	CLASS OF 2018	CONCESSION COMMISSION 20%	1/2016	201601072763	932.07
DEPARTMENT TOTAL:						3,262.05
FUND TOTAL:						3,262.05

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 14 - AIRPORT FUND (14)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 31 AIRPORT						
16-1704	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	12/2015	201601062753	985.49
16-1753	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	1/2016	9757347902	33.26
16-1462	01-23185	WING AERO PRODUCTS, INC.	PILOT SUPPLIES FOR RESALE	1/2016	789377	100.79
DEPARTMENT TOTAL:						1,119.54
FUND TOTAL:						1,119.54

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)

FUND: 33 - EMERGENCY 911 FUND (33)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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DEPARTMENT: 37 EMERGENCY 911

16-1617	01-044073	COAST TO COAST, INC	Toner	12/2015	A1420722	79.99
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DEPARTMENT TOTAL: 79.99

FUND TOTAL: 79.99

Attachment: CITY CLAIMS LIST JANUARY 19, 2016 (1156 : Claims List)



SWIMMING POOL
SUPERVISOR
MICHAEL SHIVE
580-481-2269
mshive@cityofaltus.org

City of

A Proud Heritage
A Promising Future To Share!

ALTUS

ALTUS, OKLAHOMA 73521 – (580) 477-1950

STATEMENT

BREAKDOWN

MONTH: November 2015

Water:	\$110.09
Sewer:	\$41.27
Garbage:	\$23.71
Electricity:	\$669.23
SWM:	\$3.31
Natural Gas:	\$896.03
Chemicals:	\$0.00
Staff:	\$3,271.00
TOTAL:	\$5,014.64

Hours of use by the City:	66
Hours of use by the School:	150

TOTAL BILL FOR THE SCHOOL:	\$3,482.39
TOTAL BILL FOR THE CITY:	\$1,532.25

The City upon request will furnish any supporting documents, which are required by the School.

cc: City Clerk
Executive Secretary
Pool Manager


Michael Shive
Swimming Pool Supervisor

City & School swimming pool monthly report

Month & Year: November 2015

School attendance: 1582

Public attendance: 1113

Total monthly attendance: 2695

Average daily attendance: 117

School usage hours: 150

City usage hours: 66

Total hours: 216

Senior Citizens attendance: 356

Handicapped attendance: 8

Visitors: 582

Children under 48 in.: 75

Monthly cash received: \$1,062

MONTHLY UTILITIES

Electric: \$669.23 Water \$110.09 Sewer: \$41.27 Gas: \$896.03

Sanitation: \$23.71 SWM: \$3.31 Chemicals: \$0.00

TOTAL: \$1,743.64

Staff Cost: \$ 3,271.00

Utilities & Staff Total Cost: \$5,014.64

SCHOOL SHARE

Utilities & staff Cost \$5,014.64

23.21593 Per hour X 150 hours

Equals \$3,482.39

CITY SHARE

Utilities & staff Cost \$5,014.64

23.21593 Per hour X 66 hours

Equals \$1,532.25

Authorized Signature

Michael Shier

USAGE HOURS								SENIOR	HANDI-			CASH		
DATE	SCHOOL	CITY	ADULT	CHILD	PASS	PARTY	STUDENT	CITIZEN	CAP	VISTOR	TOTAL	POOL	Party	Total
1	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
2	8	3	2	1	0	0	80	25	0	40	148	\$8	\$0	\$8
3	8	3	2	0	0	0	80	20	0	20	122	\$6	\$0	\$6
4	8	3	3	5	0	0	80	20	0	40	148	\$19	\$0	\$19
5	8	3	5	8	0	0	80	20	0	40	153	\$33	\$0	\$33
6	8	3	1	0	0	0	80	20	0	20	121	\$3	\$0	\$3
7	0	4	4	1	0	27	0	0	0	20	52	\$14	\$125	\$139
8	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
9	8	3	2	8	0	0	85	20	0	40	155	\$292	\$0	\$292
10	8	3	1	0	0	0	80	20	2	20	123	\$3	\$0	\$3
11	3	3	4	5	0	0	40	20	0	0	69	\$22	\$0	\$22
12	8	3	3	11	0	0	80	20	0	40	154	\$31	\$0	\$31
13	8	3	2	0	0	0	80	20	0	20	122	\$6	\$0	\$6
14	4	4	0	0	0	10	40	0	0	12	62	\$0	\$50	\$50
15	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
16	8	3	0	0	0	0	81	13	0	0	94	\$0	\$0	\$0
17	8	3	2	0	0	0	80	25	3	20	130	\$6	\$0	\$6
18	8	3	5	9	0	0	80	25	1	25	145	\$33	\$0	\$33
19	8	3	3	9	0	0	80	20	0	20	132	\$327	\$0	\$327
20	5	0	0	0	0	0	80	0	0	0	80	\$0	\$0	\$0
21	4	4	0	0	0	0	50	0	0	150	200	\$0	\$0	\$0
22	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
23	8	3	4	6	0	0	80	20	1	25	136	\$24	\$0	\$24
24	8	3	3	0	0	0	81	13	0	10	107	\$9	\$0	\$9
25	3	3	1	0	0	0	45	15	1	0	62	\$3	\$0	\$3
26	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
27	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
28	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
29	3	0	0	0	0	0	40	0	0	0	40	\$0	\$0	\$0
30	8	3	8	12	0	0	80	20	0	20	140	\$48	\$0	\$3
1	0	0									0			\$0
TAL	150	66	55	75	0	37	1582	356	8	582	2695	\$887	\$175	\$1,062

November 2015

Communication: Acknowledge Monthly Reports as Follows:

Item No. _____

Date: January 19, 2016

AGENDA ITEM COMMENTARY

ITEM TITLE: Receive Report Regarding a Recent Emergency Purchase Engaging Shoestrings Enterprises, LLC of Olustee, OK for Water Line and Street Repairs Associated with the Recent Water Leak on Broadway (Hwy 62) at Spurgeon Street.

INITIATOR: Johnny Barron

STAFF INFORMATION SOURCE: Johnny Barron, Steve Perry, Jan Neufeld

BACKGROUND: Last month, a water leak was reported on the southern edge of Broadway (Hwy 62) at Spurgeon Street. City employees responded and dug where the water was surfacing near the southeast corner of the intersection of Broadway at Spurgeon. As sometimes happens, the water was surfacing at a location other than the location of the leak.

When this happened, crews will sometimes dig along the water main to locate the leak. In this case, the crew dug northward along the pipe and the hole extended a few feet underneath the outside eastbound lane of Broadway. The result was a void underneath the road.

Fearing that a heavy vehicle could cause the road to collapse, the outside lane was barricaded with traffic cones. The lane remains closed until the repair is made.

In an effort to expedite repair and minimize city liability, the Public Works Department requested an emergency purchase in accordance with Section 2-85 of the City Code. Shoestring Enterprises, Inc of Olustee, OK was hired to repair the water line and roadway for \$20,800 plus an unspecified freight charge.

Mayor Jack Smiley approved the emergency purchase on January 14, 2016. A purchase order was executed the same day and the contractor was directed to start work and rush order materials. Work is underway.

FUNDING: Not to exceed \$22,000 from Budget Item 53-5-16-5205.209 Maint-Water Lines

AMA ACTION: No Action Requested

STAFF RECOMMENDATION: Stated Council Action



BOX 390 *OLUSTEE, OK 73560 * PHONE: (580) 648-2221 * FAX: (580) 648-2377 * E-mail shoestring@shoestringen

Project Estimate
Project: Bore at Spurgeon & E Broadway
Customer: City of Altus

1/12/2016

Item #	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL
1	Furnish & Insert 6" DR11 HDPE pipe into existing 8" DIP	170	LF	\$ 40.00	\$ 6,800.00
2	Furnish & install 8" x 6" Reducer with Connection to existing 8" DIP	2	EA	\$ 2,500.00	\$ 5,000.00
3	2" Service Connection for Irrigation (Labor Only)	2	EA	\$ 1,500.00	\$ 3,000.00
4	Install Fire Hydrant & Valve (Provided by others Labor Onlr)	1	EA	\$ 2,500.00	\$ 2,500.00
5	Install 8" Gate Valve (Provided by Others Labor Only)	1	EA	\$ 2,000.00	\$ 2,000.00
6	Furnish & Install Flowable Fill	5	CY	\$ 300.00	\$ 1,500.00
TOTAL					\$20,800.00

Prices Good for 30 Days. Price includes 6 " DR11 HDPE Pipe, 8" x 6" Reducer, Flowable Fill, Labor and Equipment to complete above job. Fire Hydrant Tee & Valve, 8" Gate Valve, Erosion Control, Traffic Control, Testing is to be provided by others.

Tim Drury

Shoestring Enterprises, LLC.

Attachment: Shoestring Enterprises Price Quote (1147 : Emergency Purchase for Road & Water Repair)



INTEROFFICE MEMORANDUM

To: Purchasing Department

From: Jack Smiley, Mayor

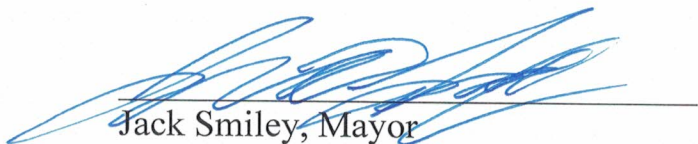
Date: January 14, 2016

Subject: Emergency Purchase

Following discussions with the Street Commissioner, City Attorney and Public Works Director, I hereby authorize the emergency purchase of contracting services to repair the water line and fill the void on Highway 62 at the intersection of Broadway and Spurgeon Street as set forth in Altus Code Section 2-85 to expedite the repair of an existing road hazard caused by a leaking water main.

I understand the funds will come from budget item #53-5-16-5205.209 – Maintenance Water Lines and NOT from emergency funds.

Furthermore, I authorize approval of Purchase Request #2714 as soon as possible in the amount of \$22,000 to Shoestring Enterprises, LLC of Olustee, Oklahoma.


Jack Smiley, Mayor

cc: Finance CFO

Attachment: Emergency Purchase Memo Broadway at Spurgeon (1147 : Emergency Purchase for Road & Water Repair)

Item No. _____

Date: January 19, 2016

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Possible Vote to Inquire into the Human Resource Department and Investigate Municipal Affairs as Authorized by Article II, Council Powers, Section 7 (E) of the City's Charter, And/Or Any Other Appropriate Action.

INITIATOR: Councilmembers Kevin McAuliffe and Jason Winters

STAFF INFORMATION SOURCE: City Attorney/Interim Acting City Manager

BACKGROUND:

FUNDING:

EXHIBITS: none

COUNCIL ACTION: Possible Vote to Inquire Into the Conduct of the Human Resource Department and Investigate Municipal Affairs As Authorized By Article II, Council Powers, Section 7 (e) of the City's Charter, and/or Any Other Appropriate Action.

STAFF RECOMMENDATION: Stated Council Action

Item No. _____

Date: January 19, 2016

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Possible Vote to Authorize the Mayor to Appoint a Sub-Committee or Committees from the City Council to Conduct the Inquiry into the Human Resources Department and to Authorize the Sub-Committee(S) to Retain Outside Consultants, as Appropriate, And/Or Any Other Appropriate Action.

INITIATOR: Councilmembers Kevin McAuliffe and Jason Winters

STAFF INFORMATION SOURCE: City Attorney/Interim Acting City Manager

BACKGROUND:

FUNDING:

EXHIBITS: none

COUNCIL ACTION: Possible Vote to Authorize the Mayor to Appoint a Sub-Committee or Committees From the City Council to Conduct the Inquiry Into the Human Resources Department and to Authorize the Sub-Committee(s) to Retain Outside Consultants, As Appropriate, and/or Any Other Appropriate Action.

STAFF RECOMMENDATION: Stated Council Action

Item No. _____

Date: January 19, 2016

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Vote to Discuss in Executive Session a Negotiation Update Between the City of Altus and the FOP, Lodge #120, and in Open Session Vote to Approve Execution by the Mayor of the Collective Bargaining Agreement (CBA) Between the City of Altus and the FOP, Lodge #120 for Fiscal Year 2015-2016, as Authorized by Section 307 (B)(2) of 25 O.S.A.

INITIATOR: City Attorney

STAFF INFORMATION SOURCE: City Manager; HR Director

BACKGROUND: This is an annual collective bargaining agreement (CBA) pursuant to state law 11 O.S.A. Section 51-111. The Budget Message for the FY 2015-2016, lists at page 2, the Highlights of FY 2015-2016 Budget. One of those listed as included items is "3% increase to compensation plans, with freezing steps". Staff will give an Update on Negotiations between the City and the FOP, Lodge #120 for FY 2015-2016 in Executive Session. In Open Session the Council will vote whether to approve and authorize execution of the Draft CBA between the City and the FOP for FY 2015-2016.

FUNDING: included in FY 2015-2016 Budget

EXHIBITS: 1) FY 2015-2016 Budget Message; and 2) Draft CBA between the City and the FOP, Lodge #120 for FY 2015-2016.

COUNCIL ACTION: Vote in Open Session to Approve Execution by the Mayor of the Collective Bargaining Agreement (CBA) between the City of Altus and the FOP, Lodge #120 for Fiscal Year 2015-2016.

STAFF RECOMMENDATION: Stated Council Action